

# City of Brisbane

## Agenda Report

TO: Honorable Mayor and City Council

FROM: Randy Breault, Director of Public Works/City Engineer via City Manager

SUBJECT: Surplus of Marina Vessel CF2262XC

DATE: November 6, 2014

### **City Council Goals:**

To provide for effective and efficient delivery of City services. (#1)

### **Purpose:**

To obtain Council's approval to declare an obsolete, non-seaworthy Marina power boat as surplus, and authorize the City Manager to dispose of this equipment.

### **Recommendation:**

Approve Resolution No. 2014-45

### **Background:**

From time to time, certain equipment the city owns reaches a state where it is no longer economically feasible to repair, or is simply obsolete. The equipment described in the attached Resolution has not worked for some time, and is of a design and age that make it inappropriate for use as a marina safety vessel. Staff believes the equipment has some residual value, and recommends offering it for sale via sealed bids.

### **Discussion:**

There is no recommended alternative to the one proposed above. If the city does not receive reasonable bids for the equipment, then the City Manager has authority to donate it or recycle it.

In the event Council approves the recommended action, staff has prepared a Notice Inviting Bids to be posted in our legally required places of notice. A Sealed Bid Form has also been prepared.

**Fiscal Impact:**

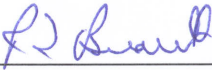
Some revenue, albeit a small amount, is anticipated to be received from the sale of this vessel.

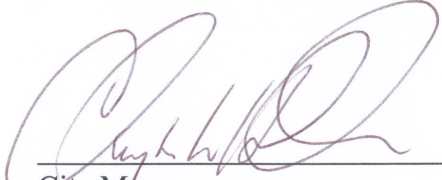
**Measure of Success**

City equipment disposed of in accordance with applicable laws.

**Attachments:**

Resolution No. 2014-45  
Notice Inviting Bids  
Sealed Bid Form

  
\_\_\_\_\_  
Director of Public Works/City Engineer

  
\_\_\_\_\_  
City Manager

**RESOLUTION 2014-45**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE  
DECLARING CERTAIN PROPERTY SURPLUS  
AND PROVIDING FOR THE DISPOSITION OF SUCH**

**WHEREAS**, the City of Brisbane has certain items that are not repairable, are broken, or are obsolete; and

**WHEREAS**, the City of Brisbane has determined that these items listed in Exhibit A are surplus.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Brisbane hereby declares such items as surplus and that the City Manager or his designee donate, recycle, or conduct a surplus sale of such items.

\* \* \* \*

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Brisbane held on the \_\_\_ day of \_\_\_\_\_, 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
W. Clarke Conway, Mayor

ATTEST:

\_\_\_\_\_  
Sheri Marie Spediacci, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael Roush, City Attorney



**EXHIBIT A**

**DESCRIPTION OF SURPLUS PROPERTY**

**Marina Safety vessel, CF2262XC (HIN# CRUL0018G585)  
Inboard power boat, 22 feet in length, manufactured by Crystal Liner, 6 cylinder  
gas engine, model year 1985**



November 6, 2014

**NOTICE INVITING BIDS FOR THE  
SALE OF SURPLUS PROPERTY FROM THE CITY OF BRISBANE**

Sealed bids will be received for the property described below by the City of Brisbane, Public Works Department, 50 Park Place, Brisbane, CA 94005, until 1:00 p.m. on December 4, 2014.

The bids will be opened and declared at 1:00 p.m. on December 4, 2014 at Brisbane City Hall, Public Works Department, 50 Park Place, after which they will be evaluated and reported to the City Manager. The city reserves the right to reject any or all bids, or any part of any bid.

Anyone wishing to place a bid should obtain a bid form from:

Diane Cannon  
City of Brisbane  
Public Works Department  
50 Park Place  
Brisbane, CA 94005  
(415) 508-2136

Completed bid forms shall be mailed to:

City of Brisbane  
Diane Cannon, Administrative Assistant  
Public Works Department  
50 Park Place  
Brisbane, CA 94005

The property is sold "as-is." Repairs will be necessary to return the vessel to seaworthy/operable condition. The vessel SHALL BE REMOVED by the buyer from the Brisbane Marina within 10 days of purchase.

Description of Property: Vessel bearing California registration CF2262XC- (HIN#CRUL0018G585)  
Crystal Liner power boat, length 22', inboard 6 cylinder motor

The vessel will be made available to the responsive high bidder at Brisbane Marina, Dock 2, 400 Sierra Point Parkway Brisbane, CA. 94005. Pre-bid inspection of the property is available at the City's Marina between 10 and 11 A.M on 18-20 November, 2014. Please refer to the following photos:







**PROPERTY SEALED BID FORM**

Date: \_\_\_\_\_

City of Brisbane  
Public Works Department  
50 Park Place  
Brisbane, CA 94005

Dear Ms. Cannon:

In response to the advertised notice inviting bids, the undersigned hereby submits the following price strictly in accordance with the conditions set forth in the notice.

The property is being sold "as-is."

The City of Brisbane reserves the right to reject any or all bids, or any part of any bid.

The vessel shall be removed by the buyer from the Brisbane Marina within 10 days of purchase.

I understand and agree to comply with the above conditions.

\_\_\_\_\_  
Firm or Individual's Name

\_\_\_\_\_  
Signature/Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Residence Telephone

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Work Telephone

Bid Amount: \$ \_\_\_\_\_

Bid Amount (words): \_\_\_\_\_